

**TOP END FOLK CLUB INCORPORATED**  
**ANNUAL GENERAL MEETING – 13 September 2020**  
**2.00 pm at the Darwin Railway Club Beer Garden**

**DRAFT Minutes**

Following advice that the required Quorum was met, the meeting commenced at 14.08

**PRESENT** John MacCartie, Vic Stephens, Tony Suttor, Peter Bate, Helen Bate, Di Howard, Ann Stephens, Paul Stewart, Jenny Armour, Jayne Nankivell, Jenny Milne, Pam Pemberton, Mike Lane, Moyston Wright, Fritz Risler (Auditor) and Betty Risler (Observer)

1. **Apologies:** Lynne Stone, Anna Grosvenor, Jenny Norris, George Curran, Vida Goodvach, Di Lucas, Peter and Bronwyn Russell, Kevin and Kerry McCarthy

2. **Proxies Tabled:** Lynne Stone to Tony Suttor; Jenny Norris and George Curran to Vic Stephens.

3. **Minutes of the AGM 17 November 2019**

The Minutes required a correction to the name of Vida Goodvach. Subject to that, Moved Jayne, Sec. Di that the Minutes be endorsed. Carried

4. **Business Arising from the 2019 Minutes**

Nil

5. **President's Report**

The Chair spoke to a written report which is attached to these Minutes. Moved Vic, Sec. Tony that the Report be accepted. Carried

6. **Treasurer's Report and Audited Financial Statement**

The Treasurer tabled a written report on the state of the Club's finances and thanked Mike Lane for his expert advice and Fritz Risler for acting as Auditor. Mike then talked to the Financial Statement and recommended a review of some procedures arising from the 2020 Festival cancellation – eg refund of re-sold tickets. Moved Tony, Sec. Jenny that the report be accepted. Carried

7. **Resignation of the Committee and Election of temporary Chair**

The meeting appointed Mike Lane as temporary Chair and returning officer. The current Committee then resigned

8. **Election of new Committee**

There being no prior nominations, the temporary Chair called for nominations from those members present. It was noted that Anna Grosvenor had self-nominated as an ordinary Member. The new Committee was then elected as follows:

**Chair**                      **John MacCartie**              **M** Tony              **Sec** Di              Carried

<b>Vice-Chair</b>	<b>Di Howard</b>	<b>M 'Mac</b>	<b>Sec</b>	Tony	Carried
<b>Secretary</b>	<b>Vic Stephens</b>	<b>M Paul</b>	<b>Sec</b>	Di	Carried
<b>Treasurer</b>	<b>Tony Suttor</b>	<b>M 'Mac</b>	<b>Sec</b>	Jayne	Carried
<b>Public Officer</b>	<b>Tony Suttor</b>	<b>M Vic</b>	<b>Sec</b>	Mac	Carried
<b>Ordinary Members</b>	<b>Jayne Nankivell</b>	<b>M Di</b>	<b>Sec</b>	Pam	Carried
	<b>Anna Grosvenor</b>	<b>M Vic</b>	<b>Sec</b>	Tony	Carried
	<b>Peter Bate</b>	<b>M Tony</b>	<b>Sec</b>	Pam	Carried
	<b>Moyston Wright</b>	<b>M <u>Di</u></b>	<b>Sec</b>	Jenny	Carried

## 9. General Business

There followed an informal meeting to identify key issues to be discussed at the next Management Committee meeting. The following points emerged:

Jayne: There is a need to re-think the Festival structure with options for Zoom and on-line presentations. As we don't know what will happen with COVID there is still much uncertainty. The program could have some on-line stuff – no idea of costs and the technical capabilities at Mary River. She will talk to Tristan Pemberton

Jenny M Keen to include a dance program. Noted that most of the 2020 Seabreeze Festival performances were done in a studio

Vic: All the processes etc developed for 2020 can easily be updated for 2021

Tony: Need more funds for insurance and early action on grants. Jayne will do a revised budget for next meeting. Tony noted the need to hire sound gear. Mac will contact Simmo about the agreement made earlier in 2020

Mike: We need a better way to reimburse pre-paid tickets. Also need new sound gear

Mac: Has contacted Meaghan and all is OK with the venue

Jenny A: Will hand over her work on weekend tickets etc to Tony

Pam: Will sponsor Tristan as he is still keen to produce a video etc

Helen: Asked for everyone to think about the Library and its future

There being no further business, the meeting closed at 3.20 pm

**10. Next Meeting** – the next meeting of the Management Committee will take place on Sunday 11 October at the home of Peter and Helen Bate (31 Parkside Crescent, Leanyer), commencing at 14.00

Minuted by Vic Stephens, Hon. Secretary ----- September 2020

Approved by Tony Suttor, Public Officer ----- September 2020